

Yearly Objective 2022
Development and Implmentation of Health, Safey and Environment (HSE) Plan

Action Plan:

S.No.	Activity	Responsibility	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Development of SOP for HSE for all teaching departments.	CCD, CMD, CED												
2	Feedback session from all the Chairpersons	QEC												
3	Dissemination of finalized HSE SOP	QEC												
4	Constituting HSE Committee at University Level with representative of each department	All Academic departments & DWS												
5	Arrangement of training to the Committee	QEC												
6	Need assessment by all departments regarding HSE Equipment/ PPIs/ Signboards and Fire Extinguishers	All Academic departments & DWS												
7	Identifying and locating the Assembly Points, Properly marking these points (All departments and DWS).	All Academic departments & DWS												
8	Conducting HSE drills	All Academic departments & DWS												
9	Audit of the HSE Setup	All Academic departments												
10	Submission of HSE Audit Report to VC through QEC	All Academic departments												
11	Remedial Actions; if needed.	All Academic departments												
12	Final Audits	All Academic departments & QEC												
13	Submission of Final Implementation Report.	All Academic departments												

Legends:

Planned: 

Actual: 

Handwritten signature and date: 11/1/2022